

**Manning Elementary
Parent Council Meeting
03/12/2019**

Meeting Date: Tuesday, March 12th, 2019, 6:30-8:00 pm (meeting #7 of school year)

In Attendance:

- Beth Schwartzapfel: Co-chair (Emery 2nd, Aida K2)
- Malikka Williams: Co-chair (Malique 3rd)
- Amanda Lapham: Co-chair (Oscar 4th)
- Gabe Shapiro: Treasurer (Rosalee K1, Josie 1st)
- Victoria Woodward: Treasurer (Jasper 3rd, Linus 1st)
- Carin Allen: Secretary (Anna 1st)
- Hez Norton: School Site Council (Nevaeh 3rd)
- Greg Loftus: School Site Council (Grayson K2)
- Maura Tsongas: School Site Council (Nina K1, Declan K2)
- Lisa Connor: Development Committee Chair (Eoin 1st)
- Aimee Rives: Citywide parent council (Bo K2)
- Other parents: Paige, Rachel Newton (Vivienne 1st, Hank 7th), Carol Quink (Matilda 1st), Jessica (Marianna 3rd), Lummi (Sophia 4th), Erin (KJ 2nd, Adora K1), Jessica Loftus (Grayson K2)

Thanks to everyone for coming!

Agenda:

- School Site Council Update
 - Update on 501c3
 - Fundraising/Events update
 - School Library Catalog project update
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Site Council Update

- BPS saying yes to expansion to 6th in fall 2020 (2020-2021 school year)
- Will require some re-configuration of 1st floor to accommodate, something internal, not external
- Will still be an ongoing discussion with Boston Fund to explore the 7th & 8th grade.

- This timing is connected to the Build BPS plan and the closing of McCormick
- Hiring plan – there are several positions open now and may be more open soon and could be internal candidates. There will be more hiring this year than usual, but it's not from a place of distress. **NOT a big shake up happening, just a lot of shifting around. **
- Adding a class means more work for all the Specials teacher.... this was not discussed in detail...but there was a discussion of using the \$750,000 Boston School Fund budget to help Manning start planning for appropriate resources NOW for a 6th grade.

Update on 501c3

- Decision was made last month to start the process to initiate this
- Going the 'real' route (not the EZ route); difference is that it's not legal so could be limiting in terms of grants etc.
- Need a pro bono attorney to help shepherd through the process
- Meeting in April, we need another person there
- We want to craft this so it's the fundraising arm of the School Site Council.
- Making sure that it's giving \$\$ to the school
- Fees associated \$1200 (all in total), will be added to budget
- Victoria will ask Gabe to attend meeting so that he knows what's going on
- Will take about 6 months to set this up.
- This means that any contribution to Manning are now tax deductible

Fundraising / Events Updates

- House Parties for Fundraising
 - Recent House party 20-25 people in this neighborhood. Some of the neighbors went to this Manning years ago. It went well. They asked good, important questions – what do you want this money for? Is it tax deductible? Lots of support and retirees in the room. Ask them to help with the library cataloging projects and gardening. We will send out a letter asking for specific asks. Someone did say they would match anything that others from the group contribute
- Trivia Night: Saturday April 6th, 2019
 - Rozzie Square Substation
 - It's all free for us! Adult only. Food & drink available there. All \$\$\$ taken at door will be to us. \$25/team of 6.
 - Turtle Swamp will advertise for us. What's the cap on the max limit? Would be good to find that out so that we can know if this is worth it.
 - Erin will post on FB a thanks to Turtle swamp
- Burger Slam May 18th 6pm @ Loring Greenough
 - Needs volunteers!!!!
 - Sam Adams will give beer
 - Need a couple cases of wine for bar
 - A few confirmed restaurants: Little Dipper, Bella Luna, etc.
 - Looking for a quasi-celebrity judge—please send suggestions to Erin
 - Silent auction is our main money maker, please reach out to organizations who might want to donate

- Advertising & sponsorship: different levels starting at \$250
- Donations for class raffle baskets
- Make a Parent Council “basket of cheer”
- Need wine donations
- Aimee will ask Brassica chef to be a restaurant
- Lawn games
- Tickets go on sale in about 2 weeks, last year \$45/person, \$350/table
- Liquor license for the day + at least 1 tip-certified bartender
- Adults only event
- Your ticket buys you burger from each place + 1 drink ticket; we will also have salads + maybe dessert?
- Malikka to ask Stop & Shop for \$300 gift card
- We should ask Whole Foods: need meat, veggie burgers
- Music
 - DJs: Malikka to ask
 - Bands would need to bring their own sound system
- Screenagers Documentary
 - Appropriate for ages 10+--good for kids to be there!
 - Must have a screening event
 - Faulkner will pay screening fee, in their theater, will provide snacks
 - April 25th 6pm snacks & mingle, 6:30pm movie start
 - Screenagers suggests having a single moderator; Ms. Cahill is asking one of our social workers
 - Auditorium holds 100 people; already getting calls from suburbs about this
 - No cost for the event, Faulkner is paying for the whole thing
- Danceathon—when and should we do it?
 - Erin to organize
 - May 31, pending Ms. Lubin’s
- Teacher Appreciation Week – May 6th
 - Could do a potluck (homemade treats) on the day of the event
 - Then do a luncheon in early June
 - Rachel & Jess volunteers to do it; she will talk to Amanda/Tonya
- Budgeting & Arts
 - Used to be the funding for Ms. Leesa’s salary
 - But people got tired organizing it, and Mr. DB got her salary paid for
 - This goes back to the budget and fundraising for Art supplies, and how does that relate to another teachers’ budget
 - How to put out a call for budget needs

Library cataloging Project Update

- Amanda is organizing this
- Some people have been bringing books home
- Can also come into the library and do it here
- Need more volunteers!
- Faulkner Hospital has supported the birthday book program (paid for all books)

Treasurer's Update

- Have raised almost \$13K so far; still have \$24,000 to raise

Other Business

- Homework policy – never written up. Beth to ask Mr. DB what is the policy?
- Organization & event planning
- Carin to set up Google Drive to store document for event planning
- Outdoor A frame