

**Manning Elementary  
Parent Council Meeting  
12/11/2018**

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**Meeting Date:** Tuesday, December 11, 2018, 6:30-8:00 pm (meeting #4 of school year)

**In Attendance:**

- Parent Council Co-chairs: Beth Schwartzapfel, Malikka Williams, Amanda Lapham
- Other executive committee members present: Carin Allen (secretary), Victoria Woodward (treasurer), Hez Norton (school site council rep), Aimee Rives (citywide parent council rep)
- About 10 other parents – thanks to everyone for coming!
- Debbie Froggett, Director of Library Services from BPS

**Agenda:**

- Introductions & Icebreakers
  - Deborah Froggett, Director of Library Services re: automating our library
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**Library Automation**

- Excited to introduce library cataloging to BPS schools and families
- Barcoding books
- Software: Library World, in the cloud
  - Very cool, graphic user friendly
  - Subscription has been paid for by BPS for Manning for this year
  - Barcoding books
  - Looking for volunteers to catalog/barcode books
  - Lots of ways to organize this
- Deborah would be happy to give a training
- Time consuming work, detailed, computer focused
- Link on webpage for Manning
- Manning will not be required to pay this subscription fee \$435/year; the district will pay for it, but no guarantees on this. It is “relatively stable”.
- Only 50 schools in BPS has a library, wouldn't it be great if it were more robust?

- Is there a time frame? Probably would take until the end of the school year.
- How long will it take to do library of our size? 6 months.
- Training: how can this work? Would need to get people trained and then have those people train others. In-person training with Deborah would take about 1 hour. How to pass that training onto others?
- Webinars? Not really possible, want it to be person-to-person.
- Ms. Cahill would welcome some people in daytime
  - Tuesdays 2:10pm-4pm weekly
  - Wednesday 2:10pm-4pm
- Technical work, need to have the right people doing it.
- Arrange two trainings – one in morning, one in evening
- Assign super users: Ms. Cahill + 3 parents to get in depth training. – a library automation committee?
- Table this until after the holidays?
- Post something on website/social media about library automation services, more detail in the New Year. Email Ms. Cahill for more information.

### **Principal's & Site Council Update**

- Lumi: Homework policy, no update
- Expansion update
  - Frustration! It's a challenge to get the district to listen to us, they easily ignore us.
  - Mr DB has a lot of good things to say about our organizing, and the support of the Boston Schools Fund
  - The superintendent promised to come here; she suggested that we have other school communities join us for the meeting.
  - Not clear now what are the next steps from Ethan
  - Jan 10<sup>th</sup> meeting with BPS at English High School
  - Meeting with mayor?
  - Card campaign
  - Coordination with other schools? Showing the number of children that are the most vulnerable
  - Action items?
  - Wondering what the Boston Schools Fund wants to see
  - Conversation about best approach forward. BuildBPS is focusing on bigger schools.

### **Fundraising Committee**

- Series of parties, courtesy of the Rice family—raised \$2200—including the anonymous matching donor

- Annual appeal, 2<sup>nd</sup> letter being sent out
- Spring Sing: will have boxes for collection
- Burger Slam: Has been kicked off! Need some people to own some of the bigger pieces –
- Thermometer hung up somewhere
- Can we virtualize that thermometer? Put it on the website
- 501©3
  - Need to fill our form, need to have a board of directors
  - As board members change, just submit addendum to the Secretary's office
  - After getting 501©3 then can set up tax-free
  - Voted YAY on the approval of moving forward on this.

### **Treasurer's Update** (Victoria/Gabe)

- Current amount to be raised = \$31,000 (have raised about \$8000 so far this year)
- Annual appeal so far: \$2500 (about \$1000 through website)
- Still has some bake sale \$\$\$ to be deposited
- Red Sox game – do we want to do it? Yes!

### **Events / Calendar Update**

- Craft Night: Friday Jan 11<sup>th</sup>, 2019 (Amanda)
  - Has reached out to some people who have done it before
  - Looking for more parents to run tables
- Bingo Night: February 8, 2019 (Paige)
- Burger Slam: Saturday May 18, 2019 (Erin)
- Inclusion Night: Some weeknight in January
- YMCA Community Dialogues: 5 Thursdays in March
- Screenagers Film viewing: TBD (Amanda)
- Next Parent Council Meeting: Tuesday January 8<sup>th</sup>, 2019 6:30-8:00pm @ Cafetorium